



Summer Job Opportunities

The two positions below are part of the Canada Summer Jobs (CSJ) program under the Government of Canada. The CSJ program aims to improve access to the labour market for youth who face unique barriers. One of the priorities under the CSJ program is to provide job opportunities that offer quality work experiences and skill development for black and other racialized youth. **Candidates for these positions must be between 18-30 years old and identify as black or as racialized youth.**

Please visit www.adventhealth.org for full job descriptions and application details. Click on *About Advent – Career Opportunities*. **Application deadline is Friday, May 13, 2022.**

Administrative Assistant

The Administrative Assistant provides administrative support to staff in Advent Health's Corporate Office, and to different departments in its two senior homes, Forestview Retirement Residence and Valleyview Residence. Candidates should be enrolled or have completed post secondary education with a focus in Business Administration, Health Care, Public Relations/Marketing or HR Management.

Assistant Groundskeeper

The Assistant Groundskeeper safely undertakes tasks and duties to maintain and improve the grounds and components of the Advent Health Care campus using appropriate tools and equipment. Candidates should have an interest in a career related to Landscaping, Gardening or Horticulture Studies.